

Position: Social Worker

Office Location: 5987 Bathurst St, Toronto, M2R 1Z3

Job Type: Full Time (40 hr/wk.)

Organization: Jewish Russian Community Centre of Ontario (JRCC)

Report to: Chief of Operations

JRCC of Ontario is a multi-service, client –centered non for profit organization, offers programs and services to increase community sense of belonging to Jewish values and identity. We are growing and looking for Social Worker to join our team to support the flourish development of our community.

Responsibilities:

- Intake and assessment of individuals and families: in order to understand the platforms and the needs
- Develop client- oriented service plan which includes the provision of information and referral to both internal and external sources and programs such as Tax clinic, legal consultation service, employment, Furniture Depot, Child Care, etc.
- Organize client- related documents, records and data collection for internal and external reporting purposes such as applying for child benefits, citizenship, child care subsidy, school registration
- Building a network of new and existing community members

Requirements:

- MSW or equivalent
- Working knowledge of the Child & Family Services Act in Ontario
- Member of OCSWSSW in good standing
- Minimum 3 years related experience
- Strong partnership and collaboration skills
- Self-starter, well organized, detail-oriented and capable of prioritizing numerous tasks
- Russian & Hebrew speaking – a strong asset
- Excellent computer orientation and knowledge: Outlook, Word, Excel, and databases

Please send your resume to: resume@jrcc.org

Only relevant candidates will be contacted. Review of applications will continue until the position is filled.

No phone calls please.

JRCC is an equal opportunity employer, and we welcome applications from people with disabilities. Accommodations during the application process are available upon request.

